



**MINUTES OF THE
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT
 SYSTEM BOARD
 MEETING HELD
 TUESDAY, SEPTEMBER 24, 2019 AT 5:00PM
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

AGENDA

A. Call to Order

Chairman

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**The meeting was called to order at: 5:00 pm
 The Pledge of Allegiance was led by: Chairman Wallace**

Roll Call: Secretary Donna Johnson

<i>Present:</i>		<i>Absent:</i>
Chairman Johann Wallace	Ashley Pietro	Joe Herbert
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		
Officer- Christopher Thompson		

B. Call to the Public

Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public: None

C Consent Agenda

Chair

All Items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Committee. There will be no separate discussion of these items unless a Committee Member of the Committee, requests that an item or items be removed for discussion. Committee Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS meeting held on August 13, 2019.

C.2 Consider approval of the minutes of the PSPRS meeting held on September 17, 2019.

Motion C: Open Item for discussion and/or action		Action: open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Motion C:		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

D. Unfinished Business before the Commission

Chairman

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

D.1 Discussion and/or Action [Chairman Wallace]: Approval of and establishing an effective date for Candidate Miriam Bear's Inclusion into the PSPRS Retirement System, which may be retroactive.

Motion D.1: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Chairman Wallace, gets Ashely Pietro caught up with what has been discussed about this topic the last two meetings.

Officer Thompson: If this is retroactive then the city would be responsible for the back pay, has anyone discussed this with Candidate Bear?

Chief Thies: I'll call her.

Chairman Wallace: Candidate Bear we are discussing adding you into the retirement system back dated to the beginning of the academy. This would mean you would be responsible for your portion of the back fees.

Candidate Bear: That's ok. I don't mind paying the back fees.

Chairman Wallace: Candidate Bear doesn't mind paying back fees so we will back date her entry into the system starting 7-29-2019.

Motion D.1: entry date set 7-29-2109		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

E. New Business before the Commission

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Motion E.1: Nov. 5th scheduled at 5pm		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

F. Chief Report: Nothing to add this meeting

G. Items to be placed on future agenda: Joseph Glowacki retirement. Educational Video on Tler 3.

H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Meeting was adjourned at 5:10 pm September 24, 2019.

Approved by Chairman Wallace, November 5, 2019

Attest:


Donna Johnson, Secretary


Chairman Johann Wallace

Seal:



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Public Safety Personnel Retirement System Board on September 24, 2019. I further certify that the meeting was duly called and a quorum was present.


Donna Johnson, Secretary